
AASV * Hilton Buena Vista Palace * 3/9-12/2019

- 1** Tradeshow Displays International (TDI) and its subcontractors shall not be responsible for damage to uncrated or improperly packed material, or for glass breakage or concealed damage.
- 2** TDI and its subcontractors are not and cannot be responsible for loss or disappearance of the exhibitor's materials after they have been delivered to exhibitor's booth.
- 3** TDI and its subcontractors shall not be responsible for loss, damage, theft or disappearance of materials before they are picked up from exhibitor's booth for reloading after close of show. Bills of lading covering outgoing shipments, which are submitted to TDI by exhibitors, will be checked at time of actual pickup from booth and corrections made where discrepancies exist.
- 4** TDI and its subcontractors shall not be responsible for any loss, damage or delay due to fire, acts of God, theft, windstorm, water, vandalism, mysterious disappearance, strikes, lockouts or work stoppages for any kind, or for any cause beyond its control.
- 5** TDI and its subcontractors shall not be held liable for any damage incurred during the handling of material requiring special equipment to properly load, unload or place, unless advance notice has been given to TDI to obtain the proper equipment.
- 6** It is understood that TDI and its subcontractors are not insurers and that insurance, if any, shall be obtained by the exhibitor. Since it would be extremely difficult to fix the value of each shipment handled by TDI or its subcontractors, it is understood that TDI and its subcontractors do not provide for full liability should loss or damage occur. It is agreed that if TDI or its subcontractors should be found liable for loss or damage due to a failure to properly handle the exhibitor's material, the liability shall be limited to the specific article which was physically lost or damaged and such liability shall be limited to a sum equal to \$.25 per pound per article with a maximum liability of \$50.00 per item or \$1,000 per shipment whichever is less.
- 7** TDI and its subcontractors shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or for any collateral costs which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit at this event.
- 8** Claims for loss or damage which are not submitted to TDI within 30 days of close of event are considered waived.
- 9** The consignment or delivery of a shipment to TDI or its subcontractors by any exhibitor or by any shipper on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth in items 1-8 above.

Be sure your materials are insured from the time they leave their destination until they are returned after the show! Be sure your liability insurance is in effect at show site. Contact your insurance representative!

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This authorization for material handling services contains certain limitations on Tradeshow Displays International (TDI) liability and responsibility in the event of loss of, or damage to, your materials. Please read the "Limits of Liability" page carefully.

We, the exhibitor, hereby authorize TDI to handle our shipment(s) in accordance with the information detailed in the "Shipping Instructions" information page, and in connection with such handling of our shipments, we agree as follows:

- a** We accept responsibility for payment of TDI's charges in connection with the handling of our shipment(s) as set forth in the "Shipping Instructions" and on the "Material Handling Order Form" and we guarantee payment to TDI in the event that any third party, acting on our behalf, shall fail to pay such charges within thirty (30) days after the close of the exhibition for which such shipment(s) is made.
- b** We agree to the limitations of TDI's liability and responsibility as detailed on a preceding page.
- c** We agree, in connection with the receipt, handling, storage and reloading of our shipment(s) that TDI will provide services as our agent, and not as bailee or shipper, and that if any employee of TDI shall sign a delivery receipt, bill of lading or other document(s), TDI will do so as our agent, and we accept the responsibility thereto.
- d** We agree to follow all directions, procedures and guidelines established by TDI to control all traffic into and out of the site of the exhibition to prevent tie-ups at the loading platform, to keep aisles clear, and to provide orderly and efficient operation for the exhibition as a whole.
- e** In order to expedite removal of material from the site of the exhibition, TDI shall have the authority to hire other carriers for our shipment if the carriers originally designated do not remove our material in a timely manner. If we have made no disposition for our material, TDI shall be authorized to take our material to a warehouse to await our shipping instructions, and we agree to be responsible for charges related to delivery to, and storage and handling at, such warehouse.
- f** We hereby indemnify, hold harmless, and at the request of TDI, we shall defend TDI from and against any loss, cost, damage, expense, claim, demand or liability (including reasonable cost of investigation and reasonable attorney's fees) arising out of, or related to, injury to person (including death) or damage to property caused by our negligence or willful misconduct, and/or the negligence or willful misconduct of our employees, agents and/or representatives at the exhibition to which this authorization relates.
- g** We agree that all questions relating to classifications of our exhibit material, rates charged or weights used to determine material handling charges, shall be submitted to TDI within 30 days of receipt of invoice. Complaints received after such period shall not be considered, and payment of invoice will be made in full.
- h** JURISDICTION. This contract shall be construed under the laws of the state of Florida without giving effect to its conflict of laws rules. exclusive venue for all disputes arising out of or relating to this contract shall reside in a court of competent jurisdiction in Orange County, Florida.

The consignment or delivery of a shipment to TDI or its subcontractors by an Exhibitor or by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor (and/or other shipper) of the terms and conditions set forth above.

8815 Conroy Windermere Road #355 Orlando FL 32835
888-411-4211 or 407-217-2964 Fax: 407-217-2965
customerservice@tdi-displays.com

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All shipments, by whatever means of transportation, must be prepaid. Collect shipments will not be accepted! Tradeshow Displays International (TDI) assumes no responsibility for collect shipments which are not accepted.

Shipments should be addressed as shown below. **Do not ship directly to the exhibit site before the first move-in day as exhibit facilities do not handle or store exhibit material prior to installation.** The consignment or delivery of a shipment to TDI by an exhibitor or by any shipper on behalf of the exhibitor shall be construed as acceptance by the exhibitor (and/or shipper) of the terms and conditions set forth on the "Limits of Liability" information page. Questions regarding shipments should be directed to TDI. If there are any services required, and not described herein, please advise on the order form.

Common carriers do not make deliveries on Saturdays, Sundays or holidays unless special arrangements have been made. All shipments must be made on a straight bill of lading carefully prepared to show number of pieces, weight, classifications, carrier routing to show, and delivering carrier, etc. A copy of bill of lading and notice of shipments should be promptly mailed to TDI.

Drivers will be required to record their shipments at the exhibit site check-in area and will then be assigned a priority number and instructed as to the proper freight area for unloading.

Drivers of **Van shipments** will be required to submit certified weight receipts when recording their shipment at the exhibit site check-in area. TDI reserves the right to refuse to unload such shipments until a certified weight receipt is presented.

Correct weight (either certified scale or manufacturer's weights) must be provided in advance and/or at time of delivery. If not provided, receiver's estimate of weight will prevail.

Shippers must make arrangements directly with a customs broker for clearance of customs shipments. TDI will not perform customs clearance on behalf of the shipper nor serve as importer of record.

ADVANCE SHIPPING WAREHOUSE	TO: (NAME OF EXHIBITOR / BOOTH No.) FOR: AASV TRADESHOW DISPLAYS INTL. 3315 MAGGIE BLVD. SUITE 300 ORLANDO, FL 32811
	TO BE RECEIVED NO LATER THAN WED., MARCH 6, 2019 (LATE CHARGES APPLY AFTER THIS DATE)

TO: (NAME OF EXHIBITOR / BOOTH No.) FOR: AASV N/A DUE TO SATURDAY MOVE IN	DIRECT SHIPPING EXHIBIT SITE
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To assist you with **Outbound Shipments**, TDI will have a service desk located in the Exhibit Hall where labels, bills of lading and shipping information will be available. At the close of the show, if carriers fail to pick up, or refuse to accept shipments, TDI reserves the right to re-route such shipments where no prior disposition has been provided, or material may be hauled to a warehouse pending advice from

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	Per cwt.	Overtime
I Handling Through Warehouse (200 lb. minimum charge per shipment) • Rate for receiving freight at warehouse includes 30 days storage prior to set up date, delivery to show site during installation, placement in booth, removal, storage, and return of empty containers if required, removal of shipments from booth, and reloading to outbound carriers or exhibitor's vehicle at Exhibit Site. • Weight based on inbound shipment. • Uncrated/unboxed material will not be accepted at the warehouse. • Double stacked material and/or side door & ground loading- 50% additional	47.50	
II Handling at Exhibit Site (200 lb. minimum charge per shipment) • Rate for receiving freight and crated exhibits at Exhibit Site—during installation period only—from outside carrier or exhibitor's vehicle includes unloading, delivery to booth, any necessary handling of empty containers to and from storage, removal of shipments from booth and reloading to outside carriers or exhibitor's vehicle at the Exhibit Site. • Weight based on inbound shipment. • Handling uncrated, loose, double stacked material and/or side door & ground loading- 50% additional	n/a	
III Overtime Charges • Overtime charges on inbound warehouse shipments will apply if shipment is unloaded after the deadline date (as specified in "Shipping Instructions") and/or if shipment must be moved into the exhibit site on overtime due to scheduling conflicts beyond the control of TDI. • Overtime charges on inbound showsite shipments will apply if a vehicle checks in at the marshalling yard after 3PM Monday-Friday or anytime Saturday, Sunday and holidays. • Overtime charges on outbound shipments will be in effect if the following occurs: 1) Shipment is loaded after 4PM weekdays, or on a Saturday, Sunday or holiday; or 2) If your carrier checks in after specified time; or 3) Your shipment is not packed and ready, and your bill of lading is not returned to the TDI service desk prior to specified time. 4) When freight must be moved out of the exhibit site on overtime due to scheduling conflict beyond the control of TDI, overtime charges will apply.		12.00 n/a Inbound Rate + 25%
IV Freight Returned To Warehouse • 500 lbs. minimum Check TDI service desk for rates.		
V Storage and Warehouse Handling • 500 lbs. minimum Check TDI service desk for rates.		
VI Special Handling And Booth Work Rates (Hourly) All unloading is covered by the above per cwt. rates, which do not include uncrating, unskidding, dismantling, crating, skidding, special trips or handling materials which require special treatment due to weight or size. The rates for such services are:		
	Straight Time	Overtime
Labor	48.50	72.75
Forklift with Operator: 0 - 5,000 lb. capacity forklift	98.50	122.75
VII Small Package Rate (Exhibit site only)	Per Shipment	
Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight per shipment is 50 lbs.....	n/a	
VIII. Spotting Fee (Indoor Exhibits Only) Assistance to move vehicles in and out of exhibit hall (each way).....	n/a	

PLEASE SHIP EARLY AND PREPAY ALL SHIPMENTS

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Check One: We will ship our crated/boxed materials in advance to the warehouse.

We will ship our materials directly to the exhibit site.

Please attach copies of your bills of lading if available.

We plan to ship on (date) _____ Our material should arrive on (date) _____ Carrier _____ Pro# (if available) _____ Origin of shipment (city) _____ (state) _____	<table border="1"> <thead> <tr> <th style="text-align: left;">Number of Pieces</th> <th style="text-align: left;">Weight</th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>Crate(s) _____</td> </tr> <tr> <td>_____</td> <td>Carton(s) _____</td> </tr> <tr> <td>_____</td> <td>Case(s) _____</td> </tr> <tr> <td>_____</td> <td>Misc. _____</td> </tr> <tr> <td></td> <td>Total Weight _____</td> </tr> </tbody> </table>	Number of Pieces	Weight	_____	Crate(s) _____	_____	Carton(s) _____	_____	Case(s) _____	_____	Misc. _____		Total Weight _____
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_____	Carton(s) _____												
_____	Case(s) _____												
_____	Misc. _____												
	Total Weight _____												

CALCULATION OF SHIPMENTS:

(Note: When recording weight, always round UP to the next 100 lbs.)

- 1 Advance Crated/boxed Shipments to the Warehouse**
We will ship _____ lbs. at \$47.50* per 100 lbs. (200 lb. minimum)
- 2 Shipments Direct to the Exhibit Site**
n/a.....

Note: TDI understands that your calculation is only an estimate. Invoicing will be based on the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. If you have any questions about material handling please contact TDI.

CALCULATION OF MATERIAL HANDLING LABOR:

A forklift to move your shipment from dock to booth is included in material handling rate.

- 3 Installation we will require:**
- Forklift & Operator (one hour minimum)
 - Labor (one hour minimum) on _____ (date) and _____ (time).
- 4 Dismantle we will require:**
- Forklift & Operator (one hour minimum)
 - Labor (one hour minimum) on _____ (date) and _____ (time).

Forklift & Operator x No. of hours ____ x rate =	_____
No. of men ____ x No. of hours ____ x rate =	_____
<hr/>	
Forklift & Operator x No. of hours ____ x rate =	_____
No. of men ____ x No. of hours ____ x rate =	_____
Total of Above Items (Payment Enclosed)	_____

Note: TDI understands that your calculation is only an estimate, invoicing will be based upon actual hours worked. Adjustments will be made accordingly.

Important: This order for labor and/or forklift is automatically confirmed upon receipt by TDI.

Any changes to the above Installation Labor Order must be made in writing to TDI at least **48 hours prior to first move-in day**. Any changes in Dismantle Labor can be made by notifying TDI's service desk during exhibit hours, at least **24 hours prior to appointed time**.

If changes are not made according to above specifications, and an exhibitor fails to sign out crews at the appointed time, a one hour charge per man ("**No show**" Charge) will be made.

Exhibiting Company _____	Booth No. _____
Email _____	
Ordered by: _____	Signature _____ Date _____
Please submit Payment Info/Order Recap Page with this form (unless previously submitted). Your order WILL NOT be processed without payment information on file.	

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**Guidlelines for Exhibitors who wish to unload their own
freight from their personal vehicles**

TDI claims jurisdiction over the operation of all material handling equipment, all unloading and re- loading, and handling of empty containers at the showsite.

An exhibitor may unload their personal vehicle, using only hand carts or dollies. Please follow the instructions of TDI personnel regarding where to park to unload.

No one, other than official contractor's employees, is allowed to use pallet jacks, forklifts, or other mechanical equipment. This includes, but is not limited to, I&D employees and facility employees.